

HURON COUNTY HEALTH DEPARTMENT

ENVIRONMENTAL HEALTH DIVISION

1142 South Van Dyke, Bad Axe, MI 48413
989-269-9721

DIRECTIONS TO FOLLOW WHEN APPLYING FOR A SEWAGE DISPOSAL PERMIT AND/OR WATER SUPPLY PERMIT:

1. Complete the appropriate section(s) on the attached application. The application will not be processed until the fee is paid and the application is properly completed. Applications cannot be faxed.
2. Make sure the directions to the property are clear. Use distances from nearest crossroad, landmarks, neighbor's addresses, etc. to identify the location of the property.
3. The Property Identification Number from the property tax statement **MUST be provided before the application can be processed.** (This number is also available from the Tax Mapping Office in the County Building).
4. **Draw an accurate site plan with actual measurements on the application or attach a separate sheet. Follow the directions on the back of this form.** ▶▶ If this lot is less than one acre (43,560 sq. ft.) and it is not part of a legal subdivision, verification of the date it was created must be submitted. ◀◀
5. The application must be signed by the applicant and dated.
6. Allow a minimum of one (1) week for our department to respond to your application and send you the results.

PROCEDURES AFTER COMPLETION OF THE APPLICATION:

1. Return the following to the Health Department:
 - a. Properly completed application form with site plan. Feel free to keep a copy for your file.
 - b. The appropriate fee **MUST** be submitted with the application.

****THESE FEES ARE EFFECTIVE OCTOBER 1, 2008 THRU SEPTEMBER 30, 2009****

SEWAGE: NEW OR REPLACEMENT	\$338.00		WELL: \$214.00
SEPTIC TANK ONLY	\$200.00		

*****SEE FEE SCHEDULE FOR COMMERCIAL FEES*****

2. Notify the Health Department when two (2) test holes, necessary to do the soil evaluation, are ready.

Follow these steps in digging the two (2) test holes for a **sewage disposal system**:

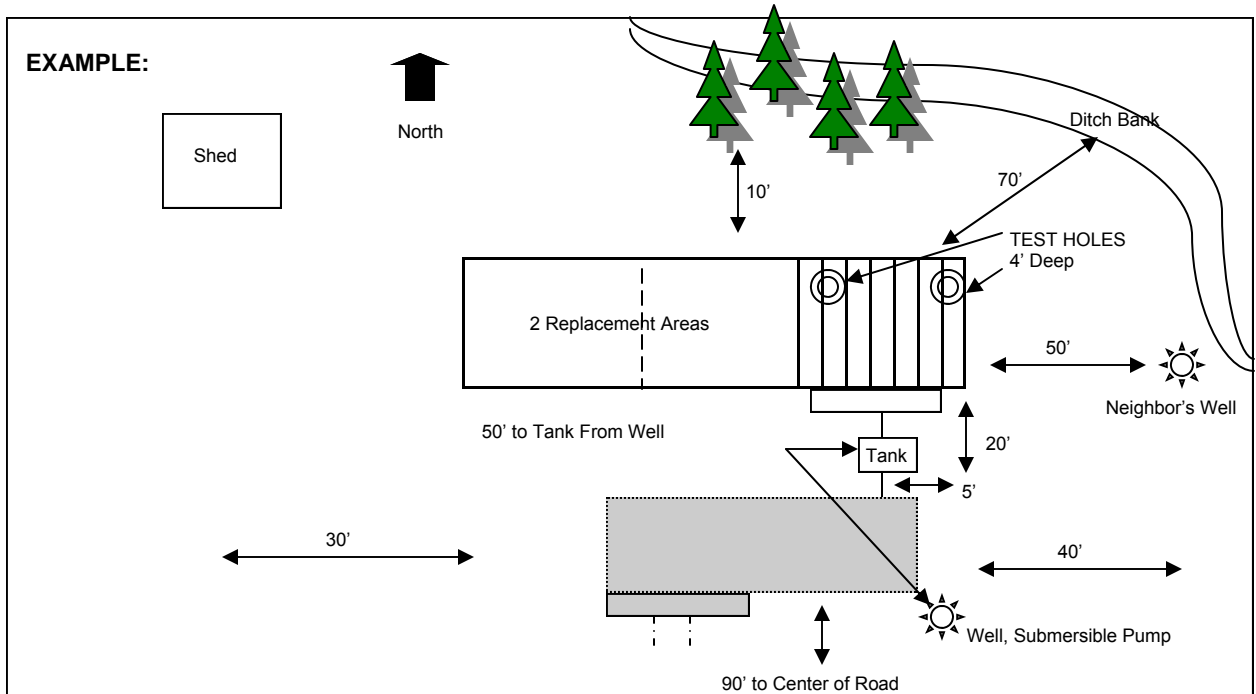
- a. They should be approximately four (4) feet deep and 12 inches in diameter.
- b. Locate the two (2) holes at least 40 feet apart in the area of the proposed tile field.
- c. Holes may be dug with a post hole digger, auger, backhoe or similar device.
- d. It is recommended that test holes be covered (i.e. board, plastic, pail, etc.).
- e. Flags are to be placed at each hole and by the road to identify the location.

HELPFUL HINTS FOR PREPARING A SITE PLAN

MINIMUM RESIDENTIAL REQUIREMENTS (partial list)

1. In the space provided on the application or on a separate sheet of paper, draw an accurate dimensional site plan.
2. Include such features as: ► garages, sheds, ► neighboring wells within 100 ft., ► sewage systems and replacement areas on the property; other neighboring sewage systems within 100 ft. ► liquid fuel tanks, ► driveways, ► ditches, ► easements, ► lot lines, ► swimming pools, ► buried gas, water or electric lines, ► rivers, lakes, ponds, areas of flooding, ► subsurface drain tile, ► any other significant details. If applying for a water supply permit, include all sources of contamination such as sewage systems, liquid fuel tanks, kennels, footing drains, sewer lines, barnyards, etc.
3. Additional information which may be helpful to locate site and test holes (i.e. other structures on property; landmarks such as trees, signs, etc.).
4. Draw a site plan to scale.
(example: 1/4 inch = 10 ft.)

ISOLATION FROM	WELL	SEPTIC TANK	DISPOSAL FIELD
Groundwater Table	NA	NA	18"
Foundation or Basement	3'	5'	20'
Property Lines	NA	10'	10'
Drilled Well	NA	50'	50'
Surface Water, Lake, Stream	10'	50'	100'
Bank, Drop-off	NA	10'	50'
Drain or Ditch	10'	10'	25'
Water Supply Suction Line	NA	50'	50'
Water Supply Pressure Line	NA	10'	10'



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Application for: **Sewage Permit** _____ **Water Supply Permit** _____ **Both** _____
 Site Address: _____ Township: _____ Section # _____

Location of Property: _____

Subdivision: _____ Lot # _____ Property ID # _____

Property Size: Road Frontage: _____ Depth: _____ Acres: _____ Residential _____ Commercial *****

*****Please Check one: ___ <400 gpd ___ 400 to 2,000 gpd ___ 2,000 to 10,000 gpd

Owner's Name: _____ Ph #: _____ Work #: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Applicant's Name: _____ Ph #: _____ Work #: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Sewage Permit Applicants, Please Complete the Following:

1. Date Test Holes Ready: _____
2. New _____ Replacement _____
3. # of Bedrooms _____ # of Occupants _____
4. Garbage Disposal: Yes _____ No _____
5. Basement: Yes _____ No _____
6. Spa Tub: Yes _____ No _____
7. Licensed Child or Adult Care Home: Yes _____ No _____
8. Square Footage of Dwelling: _____
9. Name of Installer: _____
10. If water supply is existing, indicate type: _____

SITE PLAN
 (see direction sheet) **N**
 W ← ↓ → **E**
 S

Water Supply Permit Applicants, Please Complete the Following:

1. New _____ Replacement _____
2. Drilled Well _____ Bored Crock _____ Hauled _____
3. Single Family Home: Yes _____ No _____
4. Existing Well Abandoned: Yes _____ No _____ N/A _____
5. Liquid Storage Tanks: Yes _____ No _____ # of gallons _____
 Gasoline/Diesel _____ Heating oil _____
6. Well Driller: _____
7. Pump Installer: _____

This is NOT a permit. Any installation prior to the issuance of a permit will result in a fee of three (3) times the basic permit fee. I hereby certify the above information is accurate and that payment of the non-refundable application fee does not guarantee the issuance of a permit. Enclosed is my remittance of \$ _____ (mail check or money order only).

_____ Applicant's Signature

_____ Date

Date Rec. _____	Receipt # _____	Amt. Rec. _____	Permit # _____	CMHC # _____
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